



**ENVIRONMENTAL SERVICES UTILITY
BOARD MEETING
NOVEMBER 21ST, 2022
SUMMARY OF MINUTES**

The meeting for Kankakee Environmental Services Utility was held on Monday, November 21st, 2022 at 5:30 P.M. in the Public Safety Building

ESU Members Present

Mayor Chris Curtis
Clerk Stacy Gall
Ald Carmen Lewis
Ald Mike O'Brien
Ald Larry Osenga
Ald Danita Swanson
Ald Kelly Johnson
Ald Reginald Jones

Staff Present

Clara Hall, Tech Ops Mgr
Zach Newton, GIS/Ops Mgr
James Lopez, DPW Ops Mgr
Frank Hasik, Ops Mgr
Ryan McGinnis, Ops Mgr

CALL TO ORDER

MAYOR CURTIS:

Good evening everyone. We will call the Environmental Services Utility Board Meeting to order for Monday, November 21st, 2022. We will start with public comments. Any public comment today? Seeing none, we'll move on to Roll Call

ROLL CALL

CLARA HALL:

Ald Lewis - (In after Roll Call)	Ald Swanson – Present
Ald Prude – Absent	Ald Johnson - Present
Ald O'Brien - (In after Roll Call)	Ald Jones - (In after Roll Call)
Ald Osenga – Present	Clerk Gall – Present
Mayor Curtis - Present	

PRESENT: 5 (present at the time of Roll Call)
ABSENT: 1
IN LATE: 3

APPROVAL OF MINUTES

MAYOR CURTIS: We do have a quorum? Next is section three. We're looking for approval of the minutes for October 17th 2022.

ALD OSENGA: Motion to approve.

ALD SWANSON: Second.

MAYOR CURTIS: Motioned by Alderman Osenga and Seconded by Alderwoman Swanson. Any questions, comments, changes, additions to the minutes? Hearing none, please let the record reflect that Alderwoman Lewis is with us and we will go with roll call for approval the minutes

CLARA HALL:

Ald Lewis - Aye	Ald Swanson – Aye
Ald Prude – Absent	Ald Johnson - Aye
Ald O’Brien - (In after Roll Call)	Ald Jones -(In after Roll Call)
Ald Osenga – Aye	Clerk Gall – Aye

AYES: 5 (present at the time of Roll Call) **NAYS: 0**

APPROVAL OF BILLS

MAYOR CURTIS: Minutes are approved. Next you have in front of you the bills and they are from November 21st, 2022 and they total in the amount of \$604,580.50. Also, we have November 7th, which is for \$399,763.27 for a grand total of \$1,004,343.77 Is there a motion for approval of the bills?

ALD SWANSON: Motion to approve.

ALD OSENGA: Second.

MAYOR CURTIS: Motioned by Alderwoman Swanson and Seconded by Alderman Osenga. Any questions on the bills? Please let the record reflect Alderman Jones has also joined us and we will have a roll call for approval the bills.

CLARA HALL:

Ald Lewis - Aye	Ald Swanson – Aye
Ald Prude – Absent	Ald Johnson - Aye
Ald O’Brien - (In after Roll Call)	Ald Jones - Aye
Ald Osenga – Aye	
Clerk Gall – Aye (abstain on # 32768)	

AYES: 6 (present at the time of Roll Call) **NAYS: 0**

MONTHLY ACTIVITY REPORTS

- MAYOR CURTIS:** Bills are approved. Okay, we will move again to the reports and we'll begin with monthly activities and we'll start with Environmental Services Utility Street and Alley Report and Mr. Lopez, would you like to begin for us.
- JAMES LOPEZ:** Everything's out on the report. Leaf pick up is slowing down. I don't think we're gonna be working this weekend or the day after Thanksgiving which will be a first time because leaves all fell down pretty nicely.
- MAYOR CURTIS:** Any questions for Mr. Lopez? Alderwoman Swanson?
- ALD SWANSON:** I don't know if it's you or Clara, but I have someone who has concerned about the lighting on there street. Alright, I will ask Clara. I will wait for her.
- MAYOR CURTIS:** Next we'll move into the Technical Services Report.
- CLARA HALL:** Thank you Mayor technical services running on a routine basis. We spend a lot of time this month doing traffic maintenance, as well as different camera projects. And of course, the Christmas decorations that you see in this building today. We wanted to make the public safety building a little extra special this year so we hope we succeeded. We also worked hard communicating with Trim Light, getting the lights at the depot as well. So in between the roof project it was a little shaky there but we were able to get the lights installed. Alderwoman Swanson, did you have something?
- ALD SWANSON:** The decorations are beautiful. In the block the 1300 block of South Fourth Avenue. There have been accidents over there like cars being hit and they all have cameras. She thinks it is because of the lighting. She said different parked cars was one husband and wife had trouble. They wondered if there was something that could be done with a Lighting survey maybe it's somebody can take a look at it. Thank you.
- CLARA HALL:** Okay no problem we will get back to you. If it's something our department can't resolve we may have to involve Neil.
- MAYOR CURTIS:** Yeah. Maybe even I don't know. Could be possible. Some branches are over or there's early because this thing like being there now.

ALD SWANSON: There is an existing light at the intersection South of Jeffrey Street. They have a big alleyway right off the Jeffrey Street and between Jeffrey and the other end of block it's like it's pretty amount of activity there. I don't know.

MAYOR CURTIS: We can take a look at it and see.

ALD SWANSON: A few years ago, someone in the same block who had asked if there could be a pole put in there but the issues are in front of them.

MAYOR CURTIS: So, its actual South Fourth Avenue not the alley. Correct?

ALD SWANSON: Correct.

CLARA HALL: We will check into it and get back to you.

MAYOR CURTIS: I will mention it at city council. Yes. The decorations here look outstanding and actually throughout the city. They're all starting to really come together. We have a couple coming up events. Obviously, the Depot is not lit that'll be next Thursday and everything. As we redid the roof also, the city of Kankakee partnered with KDC to buy additional snowflake lights and additional lighting at the Depot. We have new lights that are put along the gutters along there. That actually will be able to be changeable too. So not only at Christmas time, you'll be able to make them red, white and blue at Fourth of July, we'll be able to make them red on Valentine's Day or if there's wedding events down there. They can make them different colors. So that'll actually be pretty nice year-round there. So, thank you for everything you guys and your team are doing.

CLARA HALL: Thank you.

MAYOR CURTIS: Mr. Lopez and Mr. Hasik, you guys took down American flags today and went to snowflakes. Those are big snowflakes.

JAMES LOPEZ: *(inaudible)*

MAYOR CURTIS: Next, we have Sewer Services. Mr. Newton?

ZACH NEWTON: We had a good month. It was a busy month. There's quite a few things that I'd like to point out to you. The first one being Beckman Park, and we finished up cleaning up the

Creek there. There was a lot of debris to remove. In some places. It was about two feet thick of debris. So, I just want to let you know why that's important. Much like how we ask that you don't put the leaves on storm drain so they clogged the storm drain on the streets. When the leaves in the grass get into storm drains. It also breaks down that introduces phosphorus and nitrogen into the storm line eventually makes its way to the river, it's the same thing here. The grass and the leaves break down in those water waves and contributes nitrogen phosphorus to the Kankakee River. Now we're not a big contributor, but we should work hard to limit that because it can be harmful in large amounts to waterways. The other thing is the Kankakee Depot Roof. It should be done in a couple of days before the holidays, so that's coming along really well. For the most part, we've had really good weather Langlois has been up there hustling, doing a good job, and it should be done. We did have our underwater dam inspection earlier this month. And I did receive the draft copy of that report back. Initially, I haven't heard anything different but the luminary findings are that there wasn't any major structural issues or anything found on what was observed with the, with the hydro for the dam itself. They weren't able to look at the toll in the dam because of water levels but from everything that they could see at the head of the dam and around the size of the walls and everything. It looked good. So that's the next thing I'd like to tell you about is the flow meters. Remember that we had those flow meters installed. So, I included a couple of graphs in there for you to look at the first being from Halloween and the second would be November 5. In those squiggly lines, you can see a couple of spikes. So that's good. It's bad, because that indicates infiltration but it's good that the flow meters are picking that up. So, it's good that we're retargeting this area that we're going to make those fixes because after it's done, those spikes will go away. Lastly, the keycard system router. They have been back over to the ESU buildings to put in those key card systems in place. It's still not quite done yet. They are still having trouble getting parts, but they have installed what they've gotten in. Any questions?

MAYOR CURTIS:

Just to kind of update the main hall repair bid that we accepted. Our last meeting has been executed. So, we'll start doing so. As Mr. Newton mentioned there. You see those spikes on the high rainy days. That's actually we're kind of happy that we got these flow meters in there

because now we can gauge once these manhole repairs are starting to take place and once we start to get this sewer lining, which we still have to get the results back from that. But hopefully a year from now if we have any rainy days we can compare those numbers to what's happened here to see how much what kind of value for the dollar that we're getting on these repairs for the sanitary sewer system, how much we can contribute excess rainwater that goes into the flow and heads down to the karma plant that we end up getting charged for ultimately so we can reduce that our money will spent. So, it was important to get these flow meters in there. So, we could have a baseline which we do have now to see some results of what actually how much we're going to reduce it by so in a roundabout way. I was kind of happy to see two heavy rains. There before we get into some repairs. Next is the lab services

RYAN MCGINNIS:

I don't have a whole lot too update you guys on but, as far as, the Lab we are running a normal routine. Over the ICP machine that was installed, we're still working on training with that there's still a component that that's going to have to be trained on. So, without giving them too much technical jargon. We need an application scientist from Perkin Elmer which is part of the backers to come down and help us kind of get things in initialized. So, I'm planning on having him come down and help us get that set up. Then we should be able to be fully up and running on the that. As far as the truck goes, I do have an update on that. And I'll save my comments for new business.

MAYOR CURTIS:

Are there any questions for the Lab Services and the operations? Things are flowing well it looks like our major stakeholders are continuing to stay consistent with their flows.

RYAN MCGINNIS:

Yes, we have even seen some (inaudible).

MAYOR CURTIS:

Alderwoman Swanson? and we've even seen some

ALD SWANSON:

I just wonder with the new machine when you will be fully operational.

RYAN MCGINNIS:

We are hoping by the end of the year. it's going to end up being based on his schedule. But we should be able to hopefully by the end of the year.

ALD SWANSON:

I thought it was like December.

RYAN MCGINNIS:

So, it's able to run, but there's like some kind of technical things that need to be taken care of to make sure that our results are accurate.

MAYOR CURTIS:

Real quick. And this may involve Zach also. So as in particular in the Fourth Ward there we've had some issues with one of our industries that provide their flow and a dedicated sewer line and it caused some smell in Fourth Ward area and it also affects Stone Street. We have been in communication with the industry without getting into too much detail. I guess I'll simplify you guys can correct me if I'm wrong, but we need to keep their PH levels up and am I saying this correctly? Above a nine when it falls below the 9 seems to be when we had the problem with the heavy orders smells so we have talked in the industry said that whatever they do they need to keep those levels up above a nine so that we can again miss a lot of technical stuff and lab deals with but I think we've been pretty good since then. Zach or Ryan if you guys see anything different since that two or three weeks ago, we had those major problems.

ZACH NEWTON:

(inaudible)

RYAN MCGINNIS:

I would agree. I think there's still elevated levels. I think it could be fixed. But we're not seeing anything outlandish.

MAYOR CURTIS:

So, we are continuing to have discussions with them about how we correct those.

ALD OSENGA:

Mayor, Stone Street has been better in the last two and a half weeks the odor has been better.

FINANCIALS

MAYOR CURTIS:

So, we'll keep working with the industry and coming up with a long-term plan so any questions for Ryan? We're gonna move into Financials. I'm gonna lead you in that discussion tonight is Comptroller Kubal, she will not be here tonight. She's out of town. So, we'll begin with I believe we handed out the financial stability. We didn't have in your packet. But we did get those completed today. So, they should be in front of you there. We'll start you're at the six-month point. So, we're at the 50% level halfway through the fiscal year. We'll start with basically we'll call

it the administration costs. Overall, you're gonna see that we're way below budget we're at 37.4% overall. You should note on the very last item there items 601. So, 51.61 We have \$500,000 in capital budgeted and so far shows that we have had zero expenses. In the next month. A lot of that will be credited. So, like the deeper roof as part of that we don't have that bill yet, but that'll get credited through there. There's some network switches or some other capital items that we have purchased. So, you'll see that change dramatically there and probably get us well over to \$300,000 mark and capital expenditures because we have gone down that path, which will raise that 37.4 number up to probably closer to 50% word should be. Go ahead.

ALD OSENGA:

I forgot how much was the roof job over here was. Do you remember?

MAYOR CURTIS:

Yeah. When it's all said with the architectural services, with Neil's oversight and with the bid itself will be about 195,000. we budgeted 200,000 in capital. I believe the roof bid came in at about 186 or 184. Trying to remember the architectural expenses were about \$12,000. So about 185 196 all into the roof.

ALD OSENGA:

Okay, thank you.

MAYOR CURTIS:

And that is a complete new roof that's not only all new asphalt shingles on the entire roof. It's also the two flat areas where the rubber membrane is at that's all new rubber membrane so that roof should be knocked on good for at least a solid 20 years maybe even 25 to 30 years out before we have to worry about it again. Any questions regarding administration? You also see that audit services looks like it's up at 80%. If you see we budgeted 45,000. We're at 36. As you know, we've been completing basically two audits we're doing a one that we just finished plus we're doing another audit this time. So overall, it looks like way above budget on a percentage wise but we're still below the actual allocated dollars there. So that'll even itself out as the year progresses. But everything else seems to be right at that 50% or less. If you move into Sewer Services Group, everything is right on target there. We're at 46.5% overall for sewer services group. These next three line items I'm going to point out you're going to look at fuel. So if you look at line 512 We are at 80% for fuel and you're gonna see that's a common theme in sewer department in the

Technical Services Department and in the Lab department and then DPW everywhere we got a fuel line item you're gonna see that is we're running over budget. We did up our fuel this year when we budgeted this year but nowhere near to where it's what we're all dealing with that \$4 plus a gallon so we are going to run over budget on fuel and all departments. But overall the department heads have done a really good job of keeping everything else in check so that we're still on pace to stay within budget overall. But again, I don't see anything in Sewer Services. That is really terrible there. Again, you're gonna see that overtime is at about 63% but again instead of 50 We're still not near the \$21,000 and we budgeted for overtime. Just there's a lot of different things that are happening within the sewer department after hours. I'm assuming there's a lot that stuff there and weekends when things happen. So, any questions for Sewer Services? You look at Technical Services, same thing right here at 49.5% their fuel is very minimal. It's only at 25 under budget but you're gonna see even they're at 64% on fuel they are so overall everything is in check within the Technical Services. He moved on to Laboratory Services, same thing there at 45% 45.2 overall. Again, fuel it's 76.8 but everything is at 50% or below so nothing real major there that we noticed on the line there. Alderwoman Swanson?

ALD SWANSON:

Under Technical Maintenance that said 138 percent

MAYOR CURTIS:

Yes. Is that like poles that we're putting there?

CLARA HALL:

Actually, Technical Maintenance is shared with IT. We have put in a lot of cameras and with that comes a lot of parts needed for installation. So therefore, that could have been placed here but I will double check.

MAYOR CURTIS:

Some of that so that can get removed out of that line item and be paid through ARPA funding. So, we may have to we'll make a note Comptroller Kubal. everything's in there. That may have to be moved to ARPA reimbursement.

ALD SWANSON:

Okay.

MAYOR CURTIS:

Debt service is pretty much right on where we're at. They're a little bit over I'm not sure why 52.3 and not 50% but they tell us what the pain we pay it so we're on track there. If you move into Public Works group, basically to learn ends

again, they're at 47.5. So, they're well under the 50%. Two line items you'll look at Supervisorial Salaries is at 63.2. That has to do with a lot there is a buyout of retirement benefits for a supervisor there. And so that puts us a little bit over there with the retiree. A lot of times that every year than we think when people retire and then the again if you look at fuel there's as well, actually you're not bad on fuel. You guys are over there too. So overall, so you're gonna see total utility expenses are 46.8%. We're budgeting at 50% to halfway through. Revenues look really solid. As Ryan mentioned, we're even up on summaries of the residential rate at 50%. Industrial sewer is about 1.4% over solid waste fees is just a little bit under and everything else seems to be trending. Well. Miscellaneous revenue. Were up there and I'll be honest, I do not know what that is off as Comptroller Kubal. It's a good thing that we're up and I'm not sure why. But again, we budgeted 70,051 came in now could just be a timing issue that more money has come up in the front of the fiscal year versus the end. So overall revenue is at 50.3%. Radon where we're projecting expenses are at 46.8. So, going halfway through the year ESU is sitting in a pretty good position with about a 3% difference area but halfway through the year so that's good. And we need it there because we got a lot of capital expenditures that we need to do. So that's a good trend going forward and happy to report that hopefully we can do a little bit more capital in the next fiscal year. So, any questions regarding the financials for ESU? I would like to compliment all the department heads they've done. They've had a really tight budget this year. We really kind of clamped down on the issue to try to make it make it a solid budget but also get some things done and they've done a really good job at holding their expenses but producing a lot of output and getting a lot done within the city. So, thank you to everyone. There. Okay, we will move into old business we have none unfinished business we have none we're gonna move into item eight in new business.

NEW BUSINESS

8A.

Amendment to the ESU Handbook - Reclassifications

MAYOR CURTIS:

You'll see in your packet there there's two things we have there. We have a classification proposal for Jeremy Shaw. He's basically called our IT person within the Police Department. There's a lot more work now with the body

cameras. With the cameras that we're putting up through the city. There's a lot more technical stuff that's happening within the Police Department now more than ever. He's pretty much full time dedicated just in the police department in anything He's working on. So, we've reclassified what his job expectations are and you've got that in there. Director Carolyn Croswell helped write this but it's a lot of the extra work that goes into with all the new body cameras and the camera work. And then just even the timing of when somebody within the police personnel, whether it's detectives or whatever, needing somebody after hours, a lot of times it's not always perfect. It's something that happens between eight and four. So, there's many times the detective department might need some video information at eight o'clock at night or five o'clock or even two in the morning. And so they're gonna have to reach out to Jeremy to get that information because kind of a high tech thing. So, we are making a classification in the Environmental Service Handbook. If you go to the second to last page. Actually, might be the last page or page 12 or 13. We're changing reclassifying the Computer Specialist proposal they're underneath to Police Records and Technical Services Manager and that'll be a salary position because it does require some stuff that isn't typically eight to four. So, we're moving that to a salary position Police Records and Technical Service manager. And then we've had if you remember before in the ESU handbook, we had changed from Assistant Superintendent in DPW, to Operations Manager so we have two Public Works Operations Manager. We're changing one of the lines to Public Works Senior Operations Manager. I have a firm belief that in all departments you need to have a head and then you have a right-hand person. You have a Police Chief, you have a Deputy chief same in the Fire. I think the same thing. What is large personnel that you manage the same thing within DPW so everybody knows that. Here's a person that if heaven forbid, and I hate to use this as an example, but unfortunately, we had the courthouse shooting. We had a sheriff on scene you had State Police on scene. I'll be quite frank when I walked up I wasn't quite sure who was in charge. It's very clear when you have those titles in place that day. They basically said Chief Passwater in charge everybody is answering to him. Same situation with DPW. You have multiple people that everyone listens to but if you have a catastrophic situation, I believe you need somebody that's ultimately, they're

going to work hand in hand but you need somebody to make that ultimate call. We get 22 inches of snow and we want to know your lane so that somebody's gonna be able to make they're still gonna do the same thing with DPW. James Lopez would be the Senior Operations Manager and Frank Hasik for would be the operations manager. Again, they're both in charge of the department but you ultimately have a senior person that you go to that makes the final call on a final decision. So, those are two changes that we made to the handbook. So, we're looking for a motion from the committee to make those two changes to the handbook and those two title changes.

ALD SWANSON:

I'll make that motion.

ALD JOHNSON:

Second

MAYOR CURTIS:

Have a motion from Alderwoman Swanson to change the two titles in the Environmental Services Utility handbook. 2022-23 and a second from Alderwoman Johnson. Is there any questions or comments? Roll call.

CLARA HALL:

Ald Lewis - Aye	Ald Swanson – Aye
Ald Prude – Absent	Ald Johnson - Aye
Ald O’Brien - (In after Roll Call)	Ald Jones - Aye
Ald Osenga – Aye	Clerk Gall – Aye
AYES: 6 (present at the time of Roll Call)	NAYS: 0

MAYOR CURTIS:

That amendment will be reflected and placed into the handbook. Next is Item B.

8B:

Lab Truck – Recommendation to City Council (Exhibit A&B)

MAYOR CURTIS:

The Lab truck about a year ago at this time over a year ago at this time. Back there was October 4, 2021. This committee recommended we had a couple of different bids for new truck for Lab services. One year later, we still do not have that vehicle, common thing that we hear from everything. At that time, we had gotten a bid from Hove Buick and the amount of \$51,144.00 and we got bid from Ford in the amount of \$51,136.00 we went with a little the lower bid. Neither one seemed to be given a quicker timeline of where they would get the vehicle in at. I'm gonna let Ryan if you can kind of explain a little bit I'll put your mic on. So, you're you are called, Court Street Ford

has a vehicle that came in and did not match the exact specs that we in order or fits the requirement of what you would need. However, it came with a higher cost and I'll let you talk about that. And the question was is do we move forward with this higher cost of getting this different vehicle that does the same services or do we hold tight and wait for this other vehicle to come in? To give you a little background? I did talk to legal the resolution that we passed last October set an amount not to exceed the \$51,136.00. So, I'm looking for a recommendation to let Ryan talk and then I'll let you want to talk before this. Can you give us an update of where we are today with course Court Street Ford.

RYAN MCGINNIS:

They contacted me basically, because the police vehicles, they were unable to get a manufacturer date from Ford. It was basically indefinite of when this truck would be built. They were able to get in a stock vehicle that didn't match exactly, but our fleet vehicle would be, and because it was classified as a stock vehicle, it ends up being that because it's been a year, they have to, you know, they got a higher price. So essentially, they're passing that cost along to us. So, it was a higher price, but they were able to find some extra discount, but it's still going to be approximately \$5000 more than the original quote was. If we were to go out to bid for another vehicle, I believe that it would probably be around the same price and we probably still have to wait another year on that vehicle from Court Street Ford. They actually did receive that vehicle it is on their lot. So, if you were to approve that I would be able to go get that vehicle within a short amount of time.

MAYOR CURTIS:

So, I'll concur with Ryan it's a little frustrating that a year later, 12 months later, or 11 months later, we still don't have a vehicle and now they're saying they've got one on a lot. It's a different vehicle but with everything that we need to be added to it just like the old vehicle you're talking cost about \$56,400. So it's about \$5000 more. It is sitting on a lot. It's I don't want to say they're holding it for us, but they're kind of waiting to hear what we want to do. It's frustrating that we're having to potentially pay \$5000 but the reality is if we wait for the vehicle that we ordered, we may get it. We may never get it. We could go back out for bid. But as you seen I don't think vehicles have gotten any cheaper. So, I don't know the bid price is going to be any better. So, I'm not sure how this committee wants to move.

forward. So, I want to open it up for discussion. You will see in your city council packet tonight whether we act on it and that will determine we determined by this committee because this is this is coming through here. If we were to move forward, there is a resolution and your council packet that rescinds the old resolution and allows for the new resolution force to execute that agreement and move forward. But it was the thought of counsel because it was to not exceed that \$51,136.00 And we would have to rescind the old one reason why you want to rescind it. We don't have two resolutions out there buying two vehicles so the point is, I'm kind of getting tired of hearing, supply chain supply chain supply chain it's from the cameras it's from the vehicle. We're still waiting on police cars. I mean it's just it's frustrating, but it's a reality. So, what's the desire of this committee do we rescind the old resolution and take on this new vehicle which is a F250 and it's still a four by four which is a big deal. Go ahead.

RYAN MCGINNIS:

And I think one of the main differences is it's like the sport package. So, it comes with a little bit bigger wheel size. So, well, it looks nicer. Yeah, well we don't need that. I think that that would offer us you know, a slightly better off road traction and does sometimes go off roads to be able to do sampling so well. It wasn't something that was necessary. If you would approve it. I do think there would be a slight benefit.

ALD LEWIS:

What is the difference between the two trucks, the one we originally approved?

RYAN MCGINNIS:

So, it's the same model year. It's just that it's the sport model. So instead of bigger wheels instead of a base model, it's the sport model a slightly bigger wheel. And I think it's got some design elements that make it look nice. It has everything that you want. So, if they wanted to make sure it met the minimum specs of what we had asked for originally, so it still does meet that but it exceeds it then in order to look aesthetically pleasing. So that part of it you know is not required. By the by us at all, but he was the only vehicle they would be able to get that way that met our other minimum specs.

ALD OSENGA:

Thank you, Mayor. I see on this purchase order there's a dealer fleet discount \$10,700 explained is that something needed out of the goodness of their heart.

RYAN MCGINNIS:

So, originally it was a fleet vehicle and I believe that discount was somewhere in the neighborhood of \$8,000 because it's a municipal vehicle they gave us that discount as part of the purchasing program. So, this is that same discount, but I believe that because the overall total price of the vehicle went up. He was trying to offset that to some degree by adding an additional discount in that line item that but essentially, I believe we would still get that same discount. Had this not have happened.

MAYOR CURTIS:

So, to sort of simplified is there's a vehicle sitting in Bourbonnais right now ready to be purchased for \$5,000 more the difference between what we ordered and what this vehicle looks like. Is this vehicle a little fancier aesthetically, and has some bigger wheels for maybe if you're gonna get off road might help you a little bit more. Do we need it? No, but it's sitting on a lot or we continue to hold out but now that it's been over a year, I don't even know if they vehicle can be there's no bill date on the vehicle still.

RYAN MCGINNIS:

No, there's no built date. And there was also talked about it switching to a different model year, which would then create other problems. Because as part of that truck bid the keep truck equipment and supplying a different bed. They're going to install that as part of the contract. And so if they switch the model year of the vehicle, the truck bed that was already ordered, may not fit may not be compatible. There could be more, you know longer wait time there incompatibility or an increase in price there.

MAYOR CURTIS:

It's frustrating. But the reality is, is we can either get a vehicle tomorrow morning or weekend we don't know we could wait three months, six months eight months and still not have a vehicle for lab after 11 months and have to go out for bid and I don't think things are getting cheaper in the vehicle market industry.

ALD OSENGA:

Mayor, the way trucks are now. We don't buy this truck I'm sure by the end of the week. This truck is going to be gone.

MAYOR CURTIS:

They are holding it for us because we couldn't have done it till tonight. It'll probably be gone tomorrow.

ALD OSENGA: I agree. The longer we wait the more it's gonna be. In my opinion we should get the truck.

ALD JONES: I'll make a motion. We gotta resend it.

(Alderman O'Brien enters the meeting at 6:10P.M.)

MAYOR CURTIS: What we're basically is I'm looking for you to make a recommendation to city council to act upon the resolution that city council tonight and that is the resend the resolution from October 4, 2021 and enter a new resolution to purchase this contract is sitting on the line and we will do it but I'm looking for a recommendation from this council act on it city council. is that the motion you'd like to make?

ALD JONES: Yes.

MAYOR CURTIS: We have a motion from Alderman Jones to recommend to city council, the rescinding of the resolution to purchase the old vehicle from last year of October and to enter into a new resolution to purchase the new vehicle sitting on the line at a cost of \$56,400.

ALD OSENGA: I'll second that Mayor.

MAYOR CURTIS: We have a second from Alderman Osenga. Is there any questions comments? Alderwoman Johnson?

ALD JOHNSON: I just want to make sure the 56,000 because there's a lot of extras that we had to do. Is that what the \$12,054 is?

RYAN MCGINNIS: Yeah, it's a new bed on the back of the truck and all of that is included. There's new lights to make sure we're visible and safety things that shouldn't be all included in that \$56,000.

ALD JOHNSON: Okay, I saw the breakout.

MAYOR CURTIS: It's your flashlights your ability to put lab samples in and be protected from the weather and the lab taking a pickup truck and making it useful for the lab services.

ALD JOHNSON: And then have we paid anything?

MAYOR CURTIS: We have not as far as I understand. No. Any other questions or comments? Roll Call.

CLARA HALL:

Ald Lewis - Aye
Ald Prude – Absent
Ald O’Brien - Aye
Ald Osenga – Aye

Ald Swanson – Aye
Ald Johnson - Aye
Ald Jones - Aye
Clerk Gall – Aye

AYES: 7 (present at the time of Roll Call) **NAYS: 0**

MAYOR CURTIS:

We have it on the Council’s Agenda for approval tonight.
Your last Item is 8C.

8C:

Microsoft License Agreement – Dell Technologies

MAYOR CURTIS:

This comes along every three years or so. Zach if you want to add anything to this. So, this is every year we have to have all our computers in the city Kankakee. They have to have a Microsoft license agreement. This is a three-year contract in the amount of \$94,657.56 that is equally divided over a three-year period. So, we don't have to pay that all upfront. We have to pay 31,552.52 And then that would come out of capital. That's what we typically have done. With this over the years. But it has spread out through each of the departments. So that 31,000 is part of the goes to PD budget part of that goes to fire budget part of it goes to the mayor's office, the clerk's office, wherever those computers that's allocated out proportionately through each of the departments and that's how we pay the 31,000. So, am I saying that correct?

ZACH NEWTON:

Sounds good.

MAYOR CURTIS:

And without it, we don't run the city. So, I don't know we have much of a choice. This is through Dell Technologies. Right so this the really the only change is that it used to go through CWG and now it's through though. So we're looking for a motion to allocate a three year contract for our Microsoft license agreement, which year one 31,525.52 and the Comptroller will allocate to all different departments.

ALD LEWIS:

So move.

ALD JOHNSON:

Second.

MAYOR CURTIS:

We have a motion by Alderwoman Lewis and a second by Alderwoman Johnson. Any questions or comments? This is

one of those things we plan for but when it comes along it is what it is. Roll Call.

CLARA HALL:

Ald Lewis - Aye

Ald Swanson – Aye

Ald Prude – Absent

Ald Johnson - Aye

Ald O’Brien - Aye

Ald Jones - Aye

Ald Osenga – Aye

Clerk Gall – Aye

AYES: 7 (present at the time of Roll Call) **NAYS: 0**

ADJOURNMENT

MAYOR CURTIS:

Motion is approved. We have no need for an executive session tonight. So, with that, is there a motion to adjourn?

ALD LEWIS:

So move.

ALD JOHNSON:

Second.

MAYOR CURTIS:

Motioned by Alderwoman Lewis and Seconded by Alderwoman Johnson. All in favor?

ESU BOARD:

Aye.

MAYOR CURTIS:

Okay, we are adjourned.